

Luna Plantation

PROPOSAL FOR CONSTRUCTION AND ARCHITECTURAL IMPROVEMENTS

Date Submitted _____ Property Owner: _____

Address: _____

Phone: _____ Email: _____

Please see the LPPOA Covenants and Architectural Standards for information on minimum standards for property improvements and requirements for setbacks and buffers. These documents are available at <http://www.lunaplantation.com/documents.html>

Please check appropriate project(s)

- | | |
|--|--------------------------------------|
| <input type="checkbox"/> New home construction | <input type="checkbox"/> Fence |
| <input type="checkbox"/> Outbuilding | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Structural addition or renovation | |

Submit this completed form along with the following items:

1. A site plan showing where the project will be located in reference to the distance (setbacks) from the rear, front, and side property lines. The site plan shall also show the placement of the project relative to existing structures.
2. Description of materials & specifications. *Include dimensions, color scheme, roof type, and other pertinent architectural details.* Photos, drawings, or brochures of your proposed project may also be submitted with this request for clarification of the materials.

Estimated Start Date: _____ Estimated Completion Date: _____

(Note: Construction should not commence before a proposal has been approved.)

1. I will comply with all applicable federal, state, and county laws; codes; regulations; and requirements in connection with this work, and I will obtain necessary governmental permits and approvals for the work.
2. I understand that applications should take no longer than 30 days for complete review and action once sufficient documentation has been provided.
3. Any changes to previously approved plans, including revisions during construction, which will alter the exterior appearance of structures shall be submitted for approval prior to the initiation of such changes or revisions.

Property Owners Signature: _____ Date: _____

Requests can be faxed to 850-364-8628, or emailed to kirbymanager@gmail.com

Approved per ACC review: Yes____ No____ Date: _____